

COVID-19 Hospitality Industry Recovery Program (CHIRP)

BUTLER COUNTY FACT SHEET

Eligible Applicants

Eligible applicants are hospitality industry businesses that have a North American Industry Classification System (NAICS) designation within the Accommodation subsector (721) or Food Services, Drinking Places subsector (722), and where accommodations, food or drink is served to or provided for the public, with or without charge. (Please refer to the reference sheet provided with the application.) Eligible businesses will:

- Have fewer than 300 full-time equivalent employees.
- Have a maximum tangible net worth of not more than \$15 million.
- Have been in operation on February 15, 2020.
- Remain in operation and does not intend to cease operations permanently within one year of the date of application.
- Have suffered an adverse economic impact due to COVID-19, making the grant request necessary to support ongoing operations.

Minimum and Maximum Distribution Amounts

Grant funds will be awarded to eligible businesses as defined in the application to alleviate revenue losses and pay eligible operating expenses due to the COVID-19 pandemic. The minimum grant for eligible businesses is \$5,000. A grant awarded to an individual applicant shall not exceed \$50,000. Further, awards will be made to the nearest **lower** \$5,000 increment. As an example, a \$9,900 loss would result in a \$5,000 grant, and similarly, a \$10,100 loss would result in a \$10,000 grant.

Conditions and Exclusions

Grant awards may not be used to pay **the same** operating expenses for which a business received payment, reimbursement or loan forgiveness from any of the following:

- The Coronavirus Aid, Relief, and Economic Security Act, commonly known as the CARES Act
- The Consolidated Appropriations Act, 2021
- The COVID-19 Emergency Supplement to the General Appropriations Act of 2019

Receipt of a loan or grant (that covered different expenses) issued under the authority of the Federal Government or the Commonwealth will not disqualify a business from eligibility for the CHIRP grant, as long as the expenses were not previously reported and reimbursed.

How to Apply

Southwest Pennsylvania Commission (SPC) will be assisting businesses in Butler County with the application submission process. A copy of the CHIRP application for advanced preparation is currently available on the Butler County website at www.butlercountypa.gov. Completed applications can be submitted to SPC via email to chirp@spcregion.org beginning March 15, 2021. The application period will remain open until all of the funding provided to the County is exhausted, or June 15, 2021, whichever occurs first. **Please note that applications will not be accepted before March 15, 2021 at 12:01 am.**

Business owners can prepare to complete the application by gathering:

- ♦ 2019 Business Federal Tax Return. ♦ 2020 Business Federal Tax Return. (See application for alternatives if this is not yet available.)
- ♦ Completed, signed W-9 Form. ♦ Copy of Articles of Incorporation/LLC Operating Agreement/Partnership Agreement.



***Butler County Commissioners - Leslie A. Osche, Chairman;
Kimberly D. Geyer, Vice Chairman; Kevin E. Boozel, M.S., Secretary***